



SYSTEMS TRAINING 14



**YOUR PRODUCT
CREDIT
ACCOUNT**

INSIDE YOU'LL FIND



Everything you need to know about your Product Credit Account including how to view and use your Product Credits in an order

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PRODUCT CREDIT ACCOUNT

Accessing Your Product Credit Account

Product Credits Can be found by accessing your account menu

The screenshot shows the Business Hub website interface. At the top, there is a navigation bar with 'BUSINESS HUB' and a dropdown for 'US'. Below this is a secondary navigation bar with links: 'ORDERS & EVENTS', 'MY BUSINESS', 'MY CUSTOMERS', 'MY TEAM', 'TBS LEARNING', 'RESOURCES', and 'REWARDS & EXPERIENCES'. The main content area features a large banner for 'OUR BEST EVER BODY BUTTERS' with a 'Discover more' button. On the right side, an account menu is open, listing various options: 'Personal details', 'Phone & email address', 'Addresses', 'Change password', 'Saved payment cards', 'Personal website settings', 'Product credits', 'PayPoint', and 'Logout'. A red arrow points to the 'Product credits' option in the menu.

WHAT ARE PRODUCT CREDITS?

Product credits are points based reward credits that are earned via the Business Enrichment Programme or through other incentives

They can only be redeemed when making a 'Personal Consultant Order' in the Business Hub



PRODUCT CREDIT ACCOUNT

Viewing Your Product Credit Account

Once you have selected the Product Credits option from the My Accounts menu, you will be taken to the Product Credits Screen

Your Product Credit balance will be displayed at the top

This is the total amount of remaining credits you have available in your account

BUSINESS HUB US ▼

ORDERS & EVENTS MY BUSINESS MY CUSTOMERS MY TEAM TBS LEARNING RESOURCES REWARDS & EXPERIENCES

Personal details
Phone & email address
Addresses
Change password
Saved payment cards
Personal website settings
★ **Product credits**

PayPoint
Logout

★ Product credits

Product credits balance 764.40

Transaction Date (Latest) ▼

Transaction date	Reference	Product credits amount	Expiration date
12/07/2021	Order: 262028	-20pt	03/07/2022
12/06/2021	Order: 262008	-20pt	03/06/2022
12/06/2021	Order: 262006	-20pt	03/06/2022
11/18/2021	Order: 261523	-12.8pt	02/16/2022
11/18/2021	Order: 261522	-12.8pt	02/16/2022
11/10/2021	PeriodID-85	+150pt	02/08/2022
11/10/2021	PeriodID-85	+100pt	02/08/2022
11/10/2021	JS To test points in promotions	+500pt	02/08/2022
11/02/2021	PeriodID-84	+75pt	01/31/2022
10/27/2021	PeriodID-83	+25pt	01/25/2022

Download

This view will show you credits you have earned and credits you have spent based on the sorting options you have chosen.

You can also download this information into an Excel sheet by selecting the 'Download Button'

A list of your product credits will be shown which will be automatically be sorted by Transaction Date

You can change the sorting options by selecting the drop down

PRODUCT CREDIT ACCOUNT

Using Product Credits On Your Order

Within the payments section, you will be able to select whether you wish to use your points towards the purchase

Points cannot be used towards products with existing promotional discounts

BUSINESS HUB US ▼

ORDERS & EVENTS MY BUSINESS MY CUSTOMERS MY TEAM TBS LEARNING RESOURCES REWARDS & EXPERIENCES

4 PAYMENT

Use your points: 25.8 (\$25.80)

Expiry date * CVC *

3 digits

Credit/Debit Card Visa MasterCard American Express Discover

1 items in shopping bag +

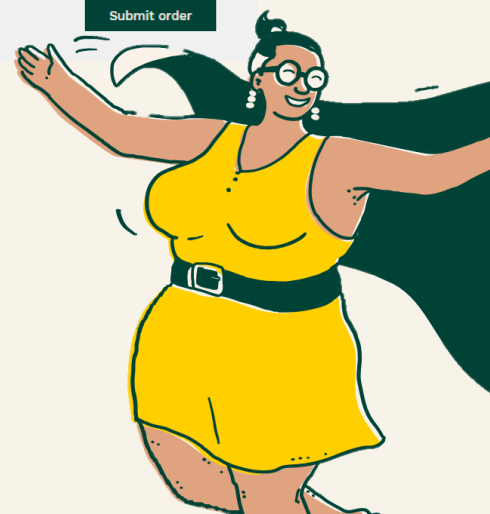
Subtotal including \$3.57 consultant discount	\$14.28
Delivery: Fedex Ground (1-7 Business Days)	\$12.00
Tax:	\$1.32
Total:	\$27.60

By clicking "Submit order" you agree to the T&C's of Sale
[Terms and Conditions of Sale](#) ☞
[Privacy Policy](#) ☞

Submit order

Points that are closest to their expiration date will be used first and this will automatically reflect in your Product Credit Account page

Here you can view the subtotal of your order and when you are happy you can select to submit your order





**NEXT UP:
CLAIMING YOUR
ALLOCATIONS**

